



# BENWICK PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

Tel: 01354 677856 Mobile: 07717 343132 e-mail: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs J S RICHARDSON

## To Members of the Council

31<sup>st</sup> January 2018

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

**On Monday 5<sup>th</sup> February 2018 at 7.30 p.m.**

**Members of the public and press are invited to address the Council at its Public Time from 7.35 p.m. to 7.50 p.m.**

Yours truly

Mrs J S Richardson  
Clerk/Proper Officer

## AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

**PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.**

**200/17-18 Apologies for Absence:**

**201/17-18 Declarations of Interest**

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

**202/17-18 Public Time**

**203/17-18 Confirmation of Minutes**

To sign and approve the Minutes of the Meeting held on 8<sup>th</sup> January 2018

**204/17-18 Matters Arising (for information only)**

10/01/18 FDC will contact the owner of the site and ask them to attend to the site (Old Butchers Shop, High Street)

17/01/18 Net Tax-Base calculation sent from FDC

23/01/18 Fallen branches blocking footpath down to Cemetery reported to Highways

**205/17-18 Police Report**

To discuss police report

**206/17-18 Village Benches**

To update on actions required at 8<sup>th</sup> January 2018 meeting, including funding application and Highways meeting

**207/17-18 County & District Councillors Reports**

Reports from Cllrs Butcher, Connor and Miscandlon

**208/17-18 Street Lights**

Update from FDC regarding Parish Street Lights

**209/17-18 Tour of Cambridgeshire Cycle Race**

The race will be coming through Benwick on 3rd June 2018 and there will be road closures in and around the village on that day. To discuss and agree any actions required

**210/17-18 Planning**

**Applications**

a) F/YR18/0025/O Erection of up to 10 no dwellings (outline application with all matters reserved) Land South Of 16A Doddington Road Benwick Cambridgeshire

b) F/YR18/0064/F Erection of a single storey rear extension to existing dwelling involving demolition of existing conservatory 24 Doddington Road Benwick March Cambridgeshire PE15 0UT

**211/17-18 The Pound:** Discussion regarding placement of a storage container to include sizes and costs of

- the purchase of a container as actioned at 4<sup>th</sup> December meeting
- 212/17-18 Unadopted Right of Way:** To discuss and agree request re writing to landowner to have the gate moved over slightly to allow access for pedestrians, horses and cyclists
- 213/17-18 Benwick In Bloom :** To discuss and agree request made for a donation for 2018
- 214/17-18 Income & Expenditure**  
 Income Rec'd £98.37 NS&I Interest  
 a) Members to consider and approve the following accounts for payment
- |                       |                        |                |
|-----------------------|------------------------|----------------|
| ISS Facility Services | Cemetery Maintenance   | £253.92        |
| CGM Landscapes        | Verge Cutting          | £70.08         |
| CGM Landscapes        | Allotment Spraying     | £96.00         |
| Anglian Water (dd)    | Water Rates            | £19.00         |
| J Richardson          | Admin – 28/01/18       | £323.17        |
| J Richardson          | Reimbursement-Expenses | £55.84         |
| Benwick Village Hall  | Room Hire              | £80.00         |
| <b>TOTAL</b>          |                        | <b>£898.01</b> |
- b) Clerk to report on the January Bank Balances and reconciliation statement
- 215/17-18 Cemetery & Verge Cutting**  
 a) Update regarding the tender and process for the contract renewals in April 2018  
 b) To discuss and agree the hedge and tree cutting in the Cemetery and The Pound
- 216/17-18 Allotments**  
 Update on allotment clearance project for September Gardens, and discussion on way forward
- 217/17-18 Local Highways Improvement Opportunity 2018**  
 Update on the panel meeting held on 15<sup>th</sup> January 2018 and attended by Cllr Chapman
- 218/17-18 GDPR Update:**  
 a) To discuss and agree for the Clerk to partake in a Webinar provided by SLCC at a cost of £30+VAT, and attend CAPALC training course in March 2018, provisional dates 15<sup>th</sup> & 16<sup>th</sup> March 2018 @ £40 per attendee.  
 b) To discuss and agree to register an interest in belonging to a County wide DPO provided by CAPALC.
- 219/17-18 Tree Planting**  
 Request from Ramsey Rotary Club to plant some trees in Benwick that are available until March from the Woodland Trust.
- 220/17-18 Correspondence**  
 a) Rural Services Network Bulletins (emailed 03/01/18, 10/01/18, 15/01/18, 17/01/18, 22/01/18, 24/01/18, 29/01/18, 31/01/18)  
 b) NALC Newsletter – 21 December 2017 (emailed 03/01/18)  
 c) Policing precept consultation (emailed 05/01/18)  
 d) External Auditor Update - details of a training webinar on 23 January (emailed 05/01/18)  
 e) War Memorial News - (emailed 10/01/18, 24/01/18)  
 f) FDC Press Releases (emailed 10/01/18)  
 g) Highways Event Diary - January 2018 (emailed 10/01/18) Roadworks & Events Bulletin 16<sup>th</sup> - 31<sup>st</sup> January 2018 (emailed 15/01/18) 1<sup>st</sup> – 15<sup>th</sup> Feb (emailed 29/01/18)  
 h) Knights End Road, March - Carriageway Maintenance, Road Closure (emailed 10/01/18)  
 i) Message From The Chief Constable 12/01/2018 (emailed 15/01/18)  
 j) CPRE Campaigns (emailed 15/01/18)  
 k) Cambridgeshire Matters Newsletter January 2018 (emailed 15/01/18)  
 l) CAPALC AGM Extra Ordinary Meeting (EOM) - 22<sup>nd</sup> March 2018 (emailed 22/01/18)  
 m) Police and Crime Commissioner Public Surgery (emailed 24/01/18)  
 n) CAPALC Bulletin (emailed 24/01/18)  
 o) News From The Police And Crime Commissioner (emailed 24/01/18)  
 p) Reporting non-emergencies to police (emailed 29/01/18)
- 221/17-18 Agenda Items/Next Meeting**  
 The date of the next Parish Council Meeting will be Monday 5<sup>th</sup> March 2018. Items to be included on Agenda should be with the Clerk by Monday 26<sup>th</sup> February 2018